



Agenda Item

The Children and Young People's Service

Report to Haringey Schools Forum - 24 June 2021

Report Status

For information/note ☒
For consultation & views ☒
For decision ☒

Report Title: Schools Forum Membership and Terms of Reference

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Purpose: To review the membership and Terms of Reference of the Forum.

Recommendations:

1. Retain the current membership allocation of the Forum pending the implementation of National Funding Formula.
2. To agree the revised Terms of Reference for Schools forum with the updated membership allocation to include a place for an additional Management Committee Member from the Alternative Provision and a protocol for observers

Report

1. Membership

- 1.1 At the June 2020 Schools Forum Meeting the Forum's membership was agreed until July 2021.
- 1.2 There is still a requirement for the annual review of the number of pupils to ensure that school members from primary schools, secondary schools and academies are broadly proportionately represented on schools forum, based on the total number of pupils registered attending them.
- 1.3 Although there has been a reduction of pupils on roll since the last review of the allocation of forum membership in June 2020 based on the January 2020 census data, the decline has not had any significant impact the proposed proportional allocation of places based on the January 2021 census data.
- 1.4 The attached Appendix A sets out the number and proportion of pupils in attendance across the school settings and phases. This indicates that in accordance with the January 2021 census data a total of **38,062** were on roll in Haringey Schools with **8701** pupils attending secondary academies compared with **6576** pupils attending maintained secondary schools. The primary phase shows that **3133** pupils attend primary academies compared with **18,597** pupils attending maintained primary maintained schools. In terms of the representatives from secondary schools headteacher places retaining the current split of two places to academies and two for maintained secondary schools is broadly in proportion with the number of pupils attending each category. Similarly, the number of primary headteacher places on the Forum should remain unchanged at seven places for primary maintained schools and one place for a primary academy representative. The recommendation is to also keep the same number of governor places for the secondary and primary sectors at three for secondary academies, two for maintained secondary, seven for maintained primary and one from academy primary.
- 1.5 Although, historically it has proven difficult to fill governor positions. This year one primary governor place was filled and one secondary governor place was filled. The current vacancies for governor places are one maintained primary, one maintained secondary, two secondary academy and one primary academy vacancies. The Haringey Governors Association will continue to actively fill these vacancies.
- 1.6 This report proposes that Early Years membership remains the same with one Headteacher place and one governor place.
- 1.7 In addition, this report proposes that an additional Alternative Provision Management Committee Member is added to the membership of the forum

to ensure both staff and Management Committee membership on the forum. The revised Terms of Reference are attached at Appendix B.

2 Terms of reference – proposed amendments

- 2.1 The current terms of reference for Schools Forum can be found on the Haringey Council website [here](#).
- 2.2 The current membership of the forum is not reflected in the Terms of Reference and some membership positions are no longer relevant. In addition, at the last forum meeting it was agreed that a protocol for observers needs to be in place. A revised draft has been attached at Appendix B to include the breakdown of membership, updated positions and also a protocol for observers. A summary of the proposed amendments is below.

Item paragraph number	Current text	Suggested amendment
1.1	Background text	Delete
1.3	Background text	Delete
2.2 d page	d) Representatives of Pupil referral units: known in Haringey as Pupil Support Centre	d) Representatives Haringey Learning Partnership
2.7 Membership summary	Children’s centre staff	Remove from membership
	Children’s centre governor	Remove from membership
		Add Nursery School staff member
		Add Nursery centre governor member
	Pupil Referral Unit – Head of Pupil Support Centre	Replace with - Haringey Learning Partnership – Executive Headteacher
	27 – Sub-total members %	Add Haringey Learning Partnership – Management Committee Member
	Academy places 4	Sub total school member places has reduced from 27 to 26
		Additional places added as below to bring total number of academy places to 8:
		1 Academy school members – Primary
		3 Academy school members - Secondary
		1 Academy governor members

	Total number of membership 36	<p>– Primary</p> <p>3 Academy governor members - Secondary</p> <p>Total membership 42</p>
Members of the Public 4.1.4	Does not include a protocol for members of the public/observers	<p>Addition to cover protocol for observers that states:</p> <p><i>Members of the public wishing to attend a forum meeting must email the Clerk at least 24 hours in advance of the meeting date. During meetings members of the public are required to state any declarations of interest at the beginning of the meeting. Members of the public do not have the rights to either speak or vote on Forum matters.</i></p>
8.1.4	Does not include the declaration of interests of observers or members of the public	<p>Addition to cover the declaration of interests for observers and members of the public:</p> <p><i>8.1.4 Members of the Forum and observers including members of the public are required to declare an interest in and withdraw from the meeting for any relevant matter under consideration in which they have a direct pecuniary interest. Each Agenda will remind members, observers and members of the public of their obligation to declare interests on items proposed on it.</i></p>

2.3 This report proposes that the Terms of Reference for Schools Forum are updated as outlined above and show in the attached Appendix B.

3. Future of the Forum

3.1 The operational guide from the ESFA issued in December 2018 confirmed that local authorities will continue to determine local formulas in 2020 to 2021. Therefore, there remains a continuing role for schools' forums. However, when the 'hard formula' does come in the Forum's role will change substantially. The DfE has indicated that in advance of introducing the 'hard formula', they will carry out a review from first principles of the role, functions and membership of schools' forums.